



# **University of Engineering and Management**Institute of Engineering & Management, Salt Lake Campus

# Syllabus for BBA Admission Batch 2024

		BBA 2nd Year	Course Structure: 2023-2027 session – 3rd	Semeste	er				
		(Under the U	<b>University of Engineering &amp; Management K</b>	Kolkata)					
Sl. No.	Type of Course	Course Code	Course Name					Total Contact	Credit Points
	- J. P. 12			L	T	P	S	Hours	
			THEORY					1	
1	MC	BBABB301	Introduction to Financial Accounting	3	1	0	0	4	4
2	MC	BBABB302	Marketing Management	3	1	0	0	6	4
3	MC	BBABB303	Human Resources Management	3	1	0	0	4	4
4	MC	BBABB304	Customer Relationship Management	3	1	0	0	4	4
5	Core courses (CC)	BBABB305	Business Research Methods	3	1	0	0	4	4
6	Ability Enhancement (AE)	BBAESP301	General Studies & Current Affairs- III	2	0	0	0	2	2
			SESSIONAL						
7	Skill Enhancement (SE)	BBASDP381	Competitive Aptitude Training - III	2	0	0	0	2	1
8	Skill Enhancement (SE)	BBABB382	Project on Entrepreneurship	1	0	0	0	1	2
9	CC	BBABB383	Management Information System	3	1	0	0	4	4
		Mand	atory Industry and Value Added Courses (IVC	)					
10	Mandatory Industry and Value Added Courses (IVC)	IFC	Industry & Foreign Certification	0	0	0	0	Min 3 certificates	0
		MAR381	Mandatory Additional Requirements	0	0	0	0	75 points for 3	
11	Mandatory Industry and Value							year/100	
	Added Courses (IVC)							points for 4	0
							1	year	U

12	Mandatory Industry and Value Added Courses (IVC)	MOOCs	At least 1 MOOCs course from Swayam Platform	0	0	0	0	15 credits need to be earned in 3 year program/20 credits need to be earned in 4 year program	0
						29			

Subject Name: Introduction to Financial Accounting Credit: 4 Lecture Hours: 40

**Subject Code:- BBABB301** 

**Study Material** MIT Opencourseware NPTEL LinkedIn Learning Coursera

#### **COURSE OBJECTIVES:**

- 1. To help the students to develop cognizance of the importance of financial accountancy.
- 2.To enable students to read financial statements effectively and aid in decision making process as an investor.
- 3.To provide the students to analyze financial statements and develop course of action related to financial policies.
- 4.To enable students to make them understand how the financial instruments work in the market and how they aid in the development of a business.

- CO 1: Students will be able to comprehend the importance of accounting and its need in everyday life.
- CO 2: Students will develop an understanding on determination of business income and importance of Accounting Standards.
- CO 3: Students will be involved in the preparation of financial statements, and will be able to decipher results out of them.
- CO 4:Students will be well aware of the functions, rules and regulations of the financial sector.

Mod	Topic	Sub	MappingwithIndustrya	Text	Lectur	CorrespondingLabAssign
ulenu		-	nd	Book	eHour	ment
mber		topi	InternationalAcademia	as per	S	
		cs		syllabu		
				s with		
				chapte		
				r Nos.		

1	Introductio	Meaning and scope of	InternationalAcademia:	Financial	10	1.CaseStudyonbasi
	n to	accounting, the users of	MIT.Edu	Accounti		c accounting
	Financial	financial accounting		ng (A		6
	Accountan	information and their needs;	Industry Mapping:	Basu, S		
	cy	accounting principles:	Recording of	Datta)		
	·	Accounting concepts and	transactions; recognizing	Ch- 1		
		conventions, GAAP,	credit and cash	and 2		
		accounting transaction,	transactions			
		accounting equation,				
		journal, rules of debit and				
		credit, ledger, trial balance.				
		Introduction, Objectives of				
		accounting Standards,				
		advantages of accounting				
		standards, accounting				
		standards in India and IFRS.				
2	Cash Book	Double column cash book	InternationalAcademia:	Financial	10	2.Practical
	and BRS	and triple column cash book	MIT.Edu	Accounti		Examples
				ng (A		from Industry:
		Meaning, importance of	Industry	Basu, S		How
		BRS, reasons for difference	Mapping:Charging	Datta)		depreciation is
		and procedure for	Depreciation (in	Ch- 2		charged.
		reconciliation.	connection to fixed			
			assets)			Case Study: The
						Wells Fargo
						Banking
						Scandal
						By: Luann J.
						Lynch,
						Cameron
						Cutro
						Link:
						https://hbsp.ha
						rvard.edu/prod
						<u>uct/UV7267-</u>
						<u>PDF-ENG</u>

3	Depreciati	Concept of Depreciation,	International Standards	Financial	10	3.CaseStudy on
	on and	causes and factors of	MIT.Edu	Accounti	10	financial
	Provision		<u>MIII.Eau</u>	ng (A		
	Provision	depreciation, concept of	In Instance Managine	Basu, S		scams that
		depletion and amortization,	Industry Mapping:	Dasu, S Datta)		took place
		depreciation accounting-	Learning the	Ch- 6		before (Indian
		SLM and DBM (excluding	importance of	CII- 0		and Abroad)-
		change in method of	Accounting Standards.			Satyam
		depreciation)	Recognizing revenue			Computers,
			and capital transactions.			Enron
		Provisions and Reserves-				Scandal.
		Concepts and accounting				Case Study:
						Barclays and
						the LIBOR
						Scandal
						By: Clayton S.
						Rose and Aldo
						Sesia
						Link:
						https://www.h
						bs.edu/faculty/
						Pages/item.asp
						x?num=43888
4	Final	Introduction, importance	InternationalStandards	Financial	10	4. Developing
7	Accounts:	and relevance of final	: MIT.Edu	Accounti	10	comments on
		accounts, meaning of gross	· <u>WIII.Eau</u>	ng (A		financial
	Preparatio n of			Basu, S		
	n of Financial	profit/ net profit/ assets and	Industry	Dasa, 5		condition of
		liabilities. Preparation of	Mapping:Learning the	Ch- 12		companies from
	Statements	Trading Account, Profit and	need of preparing			their annual
		Loss Account and Balance	0 2 2 0			reports, decision
		Sheet.	financial statements.			making on
						investments in
						companies, with
						the help of
						published annual
						reports.

<sup>\*</sup>Submittedby Dinabandhu Saha, IEM Ashram campus\*

TEXTBOOK: 1. Financial Accounting by Prof. Amitabha Basu, Sibasish Dutta, TeeDee Publications REFERENCE BOOKS:

1. Financial Accounting I, Hanif Mukherjee, Tata McGraw Hill.

# **CO-POMapping:**

СО	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PO9	PO10
CO1	3			1	2	3		1		
CO2	2					3				
CO3	2			2						
CO4	3					2		2		

1=Low(Slight) 2=Moderate(Medium) 3=Substantial(High)

# PO & PI Mapping:

PO 1 :Students will develop the capability to assess alternate managerial choices and come up with optimal								
solutions.								
Competency	Indicators							
1.1Demonstrate competencies in Business	1.1.1. Ability to take upanalytical approach forproblemsolving,							
Construction Model & Decision-Making Model	1.1.2. Ability to takeinto considerationminute details							
	andfactorsthatinfluencesabusiness.							
1.2 Demonstrate competencies in evaluation of each	1.2.1 Ability to weighthe pros and cons of each of the alternatives or							
of the alternatives	options available toa functional area of abusiness.							
PO 4 :Communications kills will be enhanced in Sy	nchronization with the functioning of the business analytics							
algorithms								
Competency	Indicators							
4.1 To demonstrate the ability to	4.1.1Ability to chooseappropriate words while making							

3.5.1					
Makeeffectivecommunication	verbalcommunication				
4.2 To Demonstrate the ability to pursuestakeholders	4.1.2 To be able toselect proper				
andenhancing theconvincingskills	languageandwordswhenmakingwrittencommunication				
PO5 :: Students will develop the capability of funct	ioning efficiently within the teams				
Competency	Indicators				
5.1 To be able to demonstrate the importance of	5.1.1 The ability toapply the behavioralscience whenfunctioning				
adjustment and the importance of concentrating	within thegroup.				
other groupmembers' opinion.					
PO 6: Students will be able to integrate functional	areas of management for planning, implementation and control				
of business decisions	### 0				
Competency	Indicators				
6.1 Demonstration of the ability toidentify gaps	6.1.1. Continuation of Professional development				
in abusiness strategy, and to be able toclosethegaps.	andobservational skills,				
in the districts strategy, and to so act to troop and gup of	6.1.2. Using rational approach towards an issue.				
6.2 Demonstrate the identification	6.2.1. Ability to study thechanges in preferences of customers				
of changing trends in abusiness and operation of	6.2.2. Study in the changes in preferences of east of the study in the changes in the study in th				
thefunctional areasaccordingly.	environment.				
PO 8: Students will develop the capability to demon	nstrate increased level of sensitivity towards areas that require				
ethical and moral addressing during the course of b	ousiness.				
Competency	Indicators				
	8.1.1. The ability toidentify the confusion or the dilemma that is				
8.1 To demonstrate theability to identifythat	inexistence.				
there is amoral dilemma in professional space.					
	8.2.1. Ability to select best path that willservetoabiginterest of				
8.2 Demonstration of the ability to solve the	the stakeholders and the society.				
moraldilemma in professional space.					

Subject Name: Marketing Management Credit: 4 Lecture Hours: 40

**Subject Code: BBABB302** 

**Study Material** 

<u>COURSERA</u> <u>MIT Opencourseware</u> <u>NPTEL</u> <u>LinkedIn Learning</u>

## **COURSE OBJECTIVES:**

- 1. To understand the relevance of marketing concepts and its impact on environmental change while designing marketing plans & strategies for practices.
- 2. To illustrate the functionality and application of elements of Marketing Mix and selling propositions for specific product offerings and pricing objectives.
- 3. To apply knowledge in creating strategies for integrated marketing communication and distribution network.
- 4. To develop marketing strategies based on segmentation, target marketing, positioning by examining consumer behavior and sustainability.

- CO 1: Students will learn the basic & fundamental concepts of Marketing and will also be able to outline key marketing concepts and its application to coordinate the various marketing environment variables and interpret them for designing marketing strategy for business firms.
- CO 2: Students will be able to understand the suitable product, pricing, place, and promotion strategies for a firm to achieve the marketing objectives of the firm. and the importance of integrated marketing communication and distribution strategies to achieve organizational goal.
- CO 3: Students will be able to develop the ability to implement marketing knowledge and skills relevant to the corporate world.
- CO 4: Students will be able to develop and design effective marketing strategies for business firms by applying key marketing theories, frameworks, and tools to solve marketing problems.

M o d u l e n u m b e r	Торіс	Sub-topics	Text Book as per Syllabus	Mapping with Industry and International Academia	Lec tu re H ou rs	Corresponding Lab Assignment
1.	Fundamen tals of Marketing & its Environm ent	Unit I: Introduction to Marketing Nature and scope of marketing; Importance of marketing; Marketing concepts — traditional and modern; Selling vs. marketing; Functions and Evolution of Marketing; Marketing mix, customer value and satisfaction.  Unit II: Marketing environment: Macro and Micro Environment and its significance to marketing; SWOT Analysis; PESTEL Analysis, Concept of SBU, BCG Matrix, Porter's Five Force Model for Industry Analysis, Product-Market Grid	Chapters – 1,2,3 (Principles of Marketing, Philip Kotler, Gary Armstrong, Prafulla Agnihotri), 17th Edition	International Academia: MIT.Edu  Industry Mapping:  Marketing Mix, SWOT analysis, PEST analysis, BCG Matrix, Porter's Five Force Model for Industry analysis	10	1. Case studies on the concepts of basics of marketing and marketing environm ent

	3.7				1.0	
2	Managing	<b>Product</b> – Concept of product,	Chapters –	International	10	2. Case
	Marketing	Classification of products, Product	8,9,10,11,12	Academia:		Studies on
	Mix	Mix; New product development –	,14,15	<u>MIT.Edu</u>		Product,
		Meaning & steps; Product life cycle –	(Principles			Price,
		concept, stages & strategies involved in	<u>of</u>			Place and
		PLC, FMCG & FMCD Products	Marketing,	Industry		Promotio
			Philip	Mapping:		n
		<b>Price</b> – Meaning – Objectives of	Kotler,			
		pricing – Factors influencing pricing	Gary	Product Life		
		decisions – Methods of pricing and	Armstrong,	Cycle,		
		pricing strategies.	Prafulla	Pricing		
			Agnihotri),	Strategies,		
		<b>Promotion</b> – Objectives & methods	17th	Promotional Mix		
		of promotion; Optimum promotion	Edition	Elements,		
		mix; Objectives & characteristics of	<u> Latton</u>	Distribution		
		promotion mix elements, Relative		channels and		
		merits and limitations of promotion		Intermediaries		
		mix elements				
		<b>Place</b> – Concept, role & types of				
		distribution channels; Factors				
		affecting choice of a distribution				
		channel; Role of Intermediaries;				
		Distribution Channel Management –				
		VMS & HMS; Channel Conflict,				
		Reverse supply chain concept				
3	Market	Market segmentation – concepts	Chapters – 7	International	10	3. Case
	Segmentat	and importance; Bases for market	(Principles	Standards	10	Studies on
	ion,	segmentation;	of	MIT.Edu		Market
	Targeting	Target Marketing: Mass Marketing,	Marketing	1,21 1 12.WW		Segmenta
	&	Segment Marketing, Niche	,Philip	Industry		tion,
	<b>Positionin</b>	Marketing, Micro Marketing and	Kotler,	Mapping:		Target
	g for	Customization	Gary	Segmentation of		Marketing
	Competiti	Positioning – Concept & importance	Armstrong	markets,		and
	ve	of Positioning strategies	, Prafulla	Targeting		Positionin
	Advantage	or rosidoning strategies	Agnihotri),	strategies,		
	Auvantage		17th	Positioning of		g
			Edition	products/services		
			<u> Eaition</u>	products/services		

4	Consumer Behaviour and Branding	Unit I:  Meaning of Consumer Behaviour; Factors influencing Consumer behaviour; Buying decision process and its stages; Customer Value -Customer satisfaction. Changing profile of consumers; B2B and B2C Marketing; Basics of Service Marketing; PSPC Model  Unit II: Meaning & importance of Brands, Types of Brands, Brand Equity, Branding Strategies; Packaging – role and functions	Chapters – 5,8 (Principles of Marketing, Philip Kotler, Gary Armstrong, Prafulla Agnihotri), 17th Edition	International Standards MIT.Edu  Industry Mapping:  Consumer purchase decisions, Buying decision process, Brand Equity	10	4. Case Study on Consumer Behaviour and Branding of products/s ervices by firms
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\*Submitted by Prof. Joysri Datta, IEM Saltlake Campus; Prof. Sananda Halder, IEM Saltlake Campus \*

TEXTBOOK: Principles of Marketing, Philip Kotler, Gary Armstrong, Prafulla Agnihotri (17th Edition)

REFERENCE BOOK: Marketing Management, Tapan K Panda, 3<sup>rd</sup> Edition

Subject Name: Human Resource Management Credit: 4 Lecture Hours: 40

**Subject Code: BBABB303** 

Study Material MIT Open course ware NPTEL LinkedIn Learning

#### **COURSE OBJECTIVES:**

- 1. The functions, systems, policies, and applications of Human Resource Management in organizations.
- 2. An overview of theoretical foundations of key areas associated with HR development in the organizations,
- 3. HR skills and their ability to assess the constraints and opportunities associated with managing employee's indifferent socio-economic and political context.

- CO 1: Demonstrate a clear understanding of human resource management concepts and principles.
- CO 2: Develop and apply the necessary skills for addressing HR-related issues, including employee performance management and job design.
- CO 3: Plan and implement effective human resource strategies, utilizing forecasting and job analysis techniques.
- CO 4: Evaluate and integrate new trends in HRM to handle employee issues and make informed business decisions.

Mod	Topic	Sub-topics	Mapping with Industry and	Lecture	Corresponding	Text Book Chapter
ule			International Academia	Hours	Lab Assignment	No.
No.						

1	Basic Concept of HRM	Nature of HRM, Scope of HRM, Objective of HRM, Importance of HRM, Systems approach to HRM, HRM and Competitive Advantage, Strategic HRM, Traditional Vs Strategic HRM, Case Study	International Academia: MIT.Edu  Industry Mapping: Aligning HR practices with business strategies, Leveraging HRM to enhance organizational performance.	10	Case Study on concepts to understan d the strategic applicatio n of HRM principles.	Chapter 1 (Human Resource Managem ent Text and Cases: V.S.P. Rao, Excel Books)
2	History of HRM	History of Personnel/Human Resource Management, Evolution of the Concept of HRM, Personnel Function in Changing Scenario, Traditional Vs Emerging HR Practices, HRM Line and Staff Aspect, Case Study	International Academia: MIT.Edu  Industry Mapping: Understanding the transformation from traditional to modern HRM, Differentiating between line and staff aspects in HR functions	18	Case Study on concepts focused on the evolution and changing roles in HRM	Chapter 2 (Human Resource Managem ent Text and Cases: V.S.P. Rao, Excel Books)
3	Human Resource Planning-I	Concept of Human Resource Planning or HRP, Objectives of HRP, Importance of HRP, Process of HRP, Case Study	International Academia: MIT.Edu  Industry Mapping: Developing strategies for effective human resource planning, Understanding the stages and implementation of HRP	10	Case Study on scenario to apply HRP concepts and develop a strategic HR plan	Chapter 5 (Human Resource Managem ent Text and Cases: V.S.P. Rao, Excel Books)

4	Human Resource Planning-II	Trend Analysis, Work Load Analysis, Job Analysis, Manpower Inventory Analysis, Staffing Table, Replacement Chart, Practical Problem Solving	International Academia: MIT.Edu  Industry Mapping: Utilizing trend and workload analysis for HR forecasting, Managing manpower inventory and staffing needs	10	Case Study on concepts of analytical methods like trend analysis and job analysis.	Chapter 5 (Human Resource Managem ent Text and Cases: V.S.P. Rao, Excel Books)
5	Recruitment	Definition of Recruitment, Sources of Recruitment, Methods of Recruitment, Recruitment: Indian Experiences, Case Study	International Academia: MIT.Edu  Industry Mapping: Exploring various sources and methods of recruitment, Understanding the recruitment landscape in India.	10	Case Study on concepts of recruitme nt strategies and their effectiven ess in a given organizati on.	Chapter 6 (Human Resource Managem ent Text and Cases: V.S.P. Rao, Excel Books)
6	Selection	Definition of Selection, Process of Selection: Selection Test, Types of Selection Test, Selection Interviews, Types of Interviews, Application Blank, Case Study	International Academia: MIT.Edu  Industry Mapping: Exploring different selection tests and interview methods, implementing effective selection techniques to hire the right talent	10	Case Study on concepts of selection process of a company, focusing on selection tests and	Chapter 7 (Human Resource Managem ent Text and Cases: V.S.P. Rao, Excel Books)

				interview methods	
7	Training and Development	Concept of Training, Need of Training, Training Vs Development, Training Methods, Case Study	International Academia: MIT.Edu  Industry Mapping: Methods and importance of training and development, Differentiating between training and development activities	Case Study on concepts of developin g a training plan based on the training needs of organizati on	Chapter 9 (Human Resource Managem ent Text and Cases: V.S.P. Rao, Excel Books)
8	Performance Appraisal	Performance Appraisal – Concept, Objectives, Methods, Essential Characteristics of an Effective Appraisal, Potential Appraisal, Case Study	International Academia: MIT.Edu  Industry Mapping: Various techniques for evaluating employee performance, Characteristics of successful performance appraisal systems	Case Study on concepts of designing a performan ce appraisal system for organizati on.	Chapter 15 (Human Resource Managem ent Text and Cases: V.S.P. Rao, Excel Books)

9	Compensation	Definition and Concept of	International Academia:	C	ase	Chapter
	and Pay	Compensation, Nature of Compensation,	MIT.Edu		tudy on	16
	Structure in	Objective of Compensation, Components	<u>MIII.Eau</u>		•	(Human
			Industry Manning		oncepts	`
	India	of Pay Structure in India, Concept of	Industry Mapping:	of		Resource
		Wage, Characteristics of Wage	Components and objectives of		ompensat	Managem
		Payments, Methods of Wage Payment	pay structures in India, Different		on and	ent Text
			methods of wage payment and	pa		and Cases:
			their implications		ructure	V.S.P.
				of	f	Rao,
				cc	ompany	Excel
				or	:	Books)
				in	dustry	
10	Grievance	Concept Grievance, Model Grievance	International Academia:	C	ase	Chapter
	Management	Procedure, Discipline: Three	<u>MIT.Edu</u>	St	tudy on	22
	and	Interpretations, Approaches to		co	oncepts	(Human
	Introduction	Discipline, Disciplinary Action, Concept	Industry Mapping:	of	f	Resource
	to Industrial	of Industrial Relations, Objective of	Effective procedures for	gr	rievance	Managem
	Relations	Industrial Relations, Approaches to	managing employee grievances,	m	anagem	ent Text
		Industrial Relations, Significance of	Approaches, and significance of	er	nt	and Cases:
		Industrial Relations, Case Study	maintaining good industrial	pr	rocedure	V.S.P.
			relations	ar	nd	Rao,
				ev	valuate	Excel
				its	s	Books)
					fectiven	,
				es	ss in an	
				or	ganizati	
					nal	
				co	ontext	

<sup>\*</sup>Submitted by Prof. Dr. Saikat Chakrabarti, Prof. Manali Chowdhury & Prof. Priyanka Singh\*

TEXTBOOK: 1. Organizational Behaviour, 14th Edition, K. Aswathapa, Himalaya Publication

TEXTBOOK: 2. <u>Human Resource Management Text and Cases: V.S.P. Rao, Excel Books</u>

**REFERENCE BOOKS:** 

- 1. C.S. Venkata Ratnam & B.K. Srivastava: Personnel Management and Industrial Relations, Tata McGraw Hill.
- 2. E.A. Ramaswamy: Managing Human Resources, Oxford University Press
- 3. M.S. Saiyadain: Human Resource Management, Tata McGraw Hill

# **CO-POMapping:**

СО	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8
BBA202CO1	3	3	3	2				
BBA202CO2		2				2	3	
BBA202CO3			2	2		3		
BBA202CO4		3	3			2	3	

1=Low (Slight)

2=Moderate (Medium)

3=Substantial (High)

# PO & PI Mapping:

<b>PO1:</b> Students will develop the capa	ability to assess alternate managerial choices and come up with optimal solutions.
Competency	Indicators
1.1. Demonstrate competencies in Business Construction Model	1.1.1. Ability to take up analytical approach for problem solving,
& Decision- Making Model  1.2. Demonstrate competencies in	1.1.2. Ability to take into consideration minute details and factors that influences a business.
evaluation of each of the alternatives	1.2.1 Ability to weigh the pros and cons of each of the alternatives or options available to a functional area of a business.

Competency	Indicators			
2.1. Demonstrate an ability to	2.1.1. Ability to contribute towards problem solving methods.			
identify an area that requires problem solving.	2.1.2. Understanding a problem or issues belong to which of the specialized areas- Finance, HR or marketing.			
2.2 Demonstrate an ability to assess the business environment and understand their impact on the business.	2.2.1. To be able to identify the different factors that influences the business.			
PO3: Students will develop decision	n making skills with the help of analytical and critical thinking ability.			
Competency	Indicators			
3.1. To be able to demonstrate the	3.1.1. Capability of implementation of a decision after proper assessment.			
different aspects that can get influenced by the decision taken within the business.	3.1.2. Follow up the changes that are occurring due to the implementation (situation analysis methods can be of use)			
3.2. To be able to demonstrate the optimal solution or close to an optimal solution to a given managerial problem.	3.2.1 Reaching to a solution and evaluating it after observing the changes (Case study method can be implemented)			
PO4: Communication skills will be	enhanced in Synchronization with the functioning of the business analytics algorithms.			
Competency	Indicators			
4.1. To Demonstrate the ability to	4.1.1. Ability to choose appropriate words when making verbal communication,			
make effective business	4.1.2. To be able to select proper language and words when making written communication.			

communication.				
4.2. To Demonstrate the ability to pursue stakeholders and enhancing the convincing skills.	4.2.1. Ability to present oneself groomed properly and uses formal gestures with appropriate body language.			
<b>PO6:</b> Students will be able to integr	rate functional areas of management for planning, implementation, and control of business decisions.			
Competency	Indicators			
6.1. Demonstration of the ability to identify gaps in a business	6.1.1. Continuation of Professional development and observation skills,			
strategy, and to be able to close	6.1.2. Using rational approach towards an issue.			
these gaps.	6.2.1. Ability to study the changes in preferences of customers and			
6.2 Demonstrate the identification of changing trends in a business and operation of the functional areas accordingly.	6.2.2. Study in the changes in political & technological environment.			
PO7: Students will develop deploya	able skills parallel to the chosen functional/ specialized area.			
Competency	Indicators			
7.1. Demonstrating the ability to	7.1.1. Acknowledgement of the existence of a problem.			
identify the nature of a problem appearing during business.	7.1.2. Deciding the overall nature of the problem and its minor details.			
7.2. Demonstrating the ability to apply the learned skill set as when required.	7.2.1. Ability to implement the required knowhow as when necessity arises.			

Virtual Reference Collection: Open Course Ware (OCW) - <u>Library for All Open Course Ware Links</u>

Subject Name: Customer Relationship Management Credit: 4 Lecture Hours: 40 Subject Code: BBABB304

Pre-requisite: Basic Knowledge of Marketing Management

Relevant Links:

Study Material Coursera NPTEL LinkedIn Learning Infosys Springboard

#### **COURSE OBJECTIVES:**

- 1. To make the students understand the concept of CRM &e-CRM and its application in industry and corporate sector by disseminate knowledge regarding the organizational need, benefits and process of creating long-term value for individual customers.
- 2. To enable the students understand the important issues relating to designing and implementation of Customer Relationship Management strategies in the organizations.
- 3. To disseminate knowledge regarding the concept & importance of customer perceived value and customer satisfaction in CRM & e-CRM and its application in industry and corporate sector.
- 4. To enable students to study, design and implement customer relationship management strategies by understanding customers' preferences for the long-term sustainability of the organizations in service sectors.

- **CO1:** Students would be proficient and knowledgeable to understand the concept & benefits of CRM in the context of customer long-term value creation in the organization level.
- CO2: Students would be able to apply how CRM practices and technologies enhance the achievement of marketing, sales and service objectives throughout the customer life-cycle stages of customer acquisition, retention and development whilst simultaneously supporting broader organizational goals.
- CO3: Students would be able to implement various issues related to customer value, benefits & risks and measure the customer experience and customer satisfaction in CRM and eCRM to implement in business sectors.
- **CO4:** Students would be able to study, design and implement customer relationship management strategies by understanding customers' preferences for the long-term sustainability of the organizations in service sectors.

Modul e numbe r	Торіс	Sub-topics	Text Book	Mapping with Industry and International Academia	Lecture Hours	Correspond ing Lab Assignment
1	Customer Relations hip Manage ment Fundame ntals	CRM Definition, Need and Importance: Conceptual Framework of Customer Relationship Management; The Value Pyramid, Customer Interaction Cycle, Customer Profiling and Total Customer Experience, Goals of a CRM Strategy and Obstacles, Emergence of CRM practice, CRM cycle, Stakeholders in CRM, Significance of CRM, Types of CRM, and Success Factors in CRM, CRM myths. Relationship marketing, Stages of relationship, Issues of relationship, Purpose of relationship marketing, Paradigm shift from transactional to relationship approach.	Text Book 1: Alok Kumar Rai, Customer Relationship Management: Concept & Cases Chapter: 1, 2, 3  Text Book 2: Buttle, Francis. (2009). Customer Relationship Management Chapter: 1,	International Academia: https://www.kellogg.northwestern.edu/execu tive-education/individual-programs/online- programs/clstrat.aspx  https://www.kellogg.northwestern.edu/execu tive-education/individual- programs/executive-programs/focus.aspx  https://www.kellogg.northwestern.edu/execu tive-education/individual- programs/executive-programs/admark.aspx  AICTE-prescribed syllabus: https://www.aicte- india.org/sites/default/files/AICTE_MBA.pd f  https://onlinecourses.nptel.ac.in/noc22_mg9 3/preview	10	Case Study
2	CRM as a Business Strategy	CRM - Issues and Strategies; Winning Markets through Effective CRM; CRM as a business strategy, CRM Process, Effective Customer Relation Management through Customer Knowledge Management; Customer Interaction Management, Call Centre management in CRM. Customer Centricity in CRM-Concept of Customer centricity Measuring Customer life time value Customer life cycle Management.	Text Book 1: Alok Kumar Rai, Customer Relationship Management: Concept & Cases  Chapter: 4, 11, 15  Text Book 2:	International Academia: https://www.kellogg.northwestern.edu/execu tive-education/individual-programs/online- programs/clstrat.aspx  https://www.kellogg.northwestern.edu/execu tive-education/individual- programs/executive-programs/focus.aspx  https://www.kellogg.northwestern.edu/execu tive-education/individual- programs/executive-programs/admark.aspx	10	Case Study

	IT for CRM-Origin of CRM technology, CRM Ecosystems, CRM solutions, analytics & architecture, Multichannel CRM	Buttle, Francis. (2009). Customer Relationship Management Chapter: 8, 13	AICTE-prescribed syllabus: https://www.aicte- india.org/sites/default/files/AICTE_MBA.pd f https://onlinecourses.nptel.ac.in/noc22_mg9 3/preview		
3 CRM & Customer Perspectives	Customer Value: Understanding value, Sources of customer value, Customization, Perceived Risks, Measuring Customer Value, Why Value, Components of Perceived Benefits & Costs, SNG Model, Customer Value Delivery Cycle, Creating Real Value  Customer Experience: Customer experience meaning and concepts, Managing customer experience, Difference between customer experience management and CRM.  Customer Satisfaction: Meaning, Definition, Significance of Customer Satisfaction, Components of Customer Satisfaction, Measuring Customer Satisfaction, Reducing customer churn.  Technology Dimensions of E- CRM in Business: A changing Perspective of Features of e-CRM o Advantages of e- CRM, Virtual Customer Representative, Customer Relationship Portals.	Text Book 1: Alok Kumar Rai, Customer Relationship Management: Concept & Cases Chapter: 6, 7, 9, 12  Text Book 2: Buttle, Francis. (2009). Customer Relationship Management Chapter: 6, 7, 9	International Academia: https://www.kellogg.northwestern.edu/execu tive-education/individual-programs/online- programs/clstrat.aspx  https://www.kellogg.northwestern.edu/execu tive-education/individual- programs/executive-programs/focus.aspx  https://www.kellogg.northwestern.edu/execu tive-education/individual- programs/executive-programs/admark.aspx  AICTE-prescribed syllabus: https://www.aicte- india.org/sites/default/files/AICTE_MBA.pd f  https://onlinecourses.nptel.ac.in/noc22_mg9 3/preview	10	Case Study on Customer Expectatio n & Customer Satisfaction  Mini project on Customer switching behavior

4	CRM in Services	Service Recovery Management-Service Failure, Service Recovery, Service Recovery Paradox  CRM Practices in Indian service business-Relevance of CRM for; Customer Relationship Management in Hospital Services, Aviation Industry, Retail Industry, Telecom Industry, Banking and Financial Services  Marketing Automation, Sales Force Automation and Service Automation-Concepts, Benefits & software applications	Text Book 1: Alok Kumar Rai, Customer Relationship Management: Concept & Cases  Chapter: 13, 18  Text Book 2: Buttle, Francis. (2009). Customer Relationship Management Chapter: 14, 15, 16	International Academia: https://www.kellogg.northwestern.edu/execu tive-education/individual-programs/online- programs/clstrat.aspx  https://www.kellogg.northwestern.edu/execu tive-education/individual- programs/executive-programs/focus.aspx  https://www.kellogg.northwestern.edu/execu tive-education/individual- programs/executive-programs/admark.aspx  AICTE-prescribed syllabus: https://www.aicte- india.org/sites/default/files/AICTE MBA.pd f  https://onlinecourses.nptel.ac.in/noc22 mg9 3/preview	10	Mini project & presentatio n on CRM in Services sectors
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# **TEXT BOOK:**

- 1. Alok Kumar Rai, Customer Relationship Management: Concept & Cases (2<sup>nd</sup> Edition). PHI
- 2. Buttle, Francis. (2009). Customer Relationship Management, (2nd Edition). Elsevier Publishing (E-book)

#### REFERENCE BOOKS:

1. Jagdish N Sheth, Parvatiyar Atul, G Shainesh, Customer Relationship Management: Emerging Concepts, Tools and Applications, McGraw Hill

# **Subject Name: Business Research Methods**

Credit: 4 Lecture Hours: 40 Subject Code: BBABB305

Relevant Links:

## **Study Material**

MIT OpenCourseWare: Lecture Videos | Statistics for Applications | Mathematics | MIT OpenCourseWare

NPTEL: <a href="https://onlinecourses.nptel.ac.in/">https://onlinecourses.nptel.ac.in/</a>

LinkedIn Learning: Statistics Foundations 1: The Basics Online Class | LinkedIn Learning, formerly Lynda.com

# **Course Objectives:**

- 1. To familiarize students with basic of research and the research process.
- 2. To help students in conducting research work and making research reports.
- 3. To identify various sources of information for literature review and data collection.
- 4. To write a research report and thesis & research proposal

#### **Course Outcome:**

- CO 1: Ability to understand root notion and significance of Research methods & literature
- CO 2: Understand different approaches of research & ethics
- CO 3: Ability to learn Different Sampling Techniques
- CO 4: Ability to learn & apply analysis techniques in research.

Modul es	Торіс	<b>Sub-topics</b>	Mapping with Industryand International Academia	Text Book as per Syllabus	Total hours of teachi ng	Correspon ding Lab Assignmen t
M-I:	Research Methodolo gy: An Introductio n	Research Methodology: An Introduction:  Meaning of Research, Objectives of Research, Types of research, Research approaches, Significance of Research, Research Methods vs Methodology, Research Scientific method, Research process, Criteria of good Research, Problems Encountered by Researchers in India	International Academia: Lecture Videos   Statistics for Applications   Mathematics   MIT OpenCourseWare  Industry Mapping: Conducting Business Research	Research Methodology: Methods And Techniques - C. R. Kothari, New Age International Publishers	6	Research Project
М-ІІ:	1.Collectio n, Editing and Presentati on of Data  2.Frequen cy Distributi on	1.Collection, Editing and Presentation of Data: Introduction, Collection of Data, Scrutiny of data, Presentation of data, Textual Presentation of data, Tabular presentation of data, Diagrammatic representation of data 2.Frequency Distribution	International Academia: Lecture Videos   Statistics for Applications   Mathematics   MIT OpenCourseWare  Industry Mapping: Collection of Data & Statistical	Managerial Statis S. Roychowhury Bhattacharya, U. Dhur & Sons Private Ltd	and D.	Data Collection and analysis

**BL3**, **BL4**, **BL5**, **BL6** 

		Introduction,	Analysis			
		Classification of				
		variables, Frequency				
		distribution, frequency				
		distribution of an				
		attribute, Frequency				
		distribution of a discrete				
		variable,				
		Frequency distribution of				
		a continuous variable,				
		Diagrammatic				
		representation of a				
		frequency distribution,				
		Diagrammatic				
		representation of a				
		frequency distribution of				
		an attribute,				
		Diagrammatic				
		representation of a				
		frequency distribution of				
		a discrete variable,				
		Diagrammatic				
		representation of a				
		frequency distribution of				
		a continuous variable,				
		Bivariate and				
		multivariate frequency				
		distributions,				
M-III:	1.Measure	1.Measures of Central	International	Managerial Statis	stics —	Data
	s of	Tendency: Introduction,	Academia:	S. Roychowhury		Collection and
	Central	Central Tendency,	Lecture Videos	Bhattacharya, U.		and
	Tendency	Arithmetic Mean, Results	Statistics for	Dhur & Sons		analysis
	(upto 4.7)	on Arithmetic Mean,	Applications	Private Ltd		
		Merits & Demerits of	Mathematics   MIT			
		Arithmetic Mean,	OpenCourseWare			
		Geometric mean,				
		Harmonic Mean, Median,				
	2.Measure	Mode	Industry Mapping:			
		•	· 11 U			

**BL3**, **BL4**, **BL5**, **BL6** 

M-IV	s of Dispersio n (upto 5.6)	2.Measures of Dispersion: Introduction, Dispersion, Range, Quartile Deviation, Mean Absolute Deviation, Variance and Standard Deviation, Sampling Techniques	Collection of Data & Statistical Analysis  International	Inferential	6	Data analysis
IVI-I V	Technique s and Sampling Distributi ons (up to 4.7)	and Sampling Distributions: Introduction, Advantages of Sampling over Census, Basic Terminology, Simple Random Sampling, Method of Drawing a Simple Random Sample, Sampling Distribution of Sample Mean, Sampling Distribution of Sample Proportion, Stratified Sampling, Systematic sampling, Cluster Sampling, Method of Drawing a Cluster Sample	Academia: Lecture Videos   Statistics for Applications   Mathematics   MIT OpenCourseWare  Industry Mapping: Collection of Data & Statistical Analysis	Statistics- S. Roychowhury and D. Bhattacharya, U. N Dhur & Sons Private Ltd.	U	Data anaiysis
M-V	Test of Hypothesi s (upto 6.5).	Test of Hypothesis: Introduction, Basic concepts and terminology, Steps of a statistical test, Test for population mean, Case of known population standard deviation, Case of unknown population	International Academia: Lecture Videos   Statistics for Applications   Mathematics   MIT OpenCourseWare	Inferential Statistics- S. Roychowhury and D. Bhattacharya, U. N Dhur & Sons Private Ltd.	6	Data analysis

		standard deviation, Test for difference in means of two independent populations	Industry Mapping: Collection of Data & Statistical Analysis			
M-VI:	Correlation & Regression	Correlation & Regression: Introduction, Scatter Diagram, Covariance, Correlation, Regression, Rank Correlation, Multiple Regression	International Academia: Lecture Videos   Statistics for Applications   Mathematics   MIT OpenCourseWare  Industry Mapping: Collection of Data & Statistical Analysis	Managerial Statistics - S. Roychowhury and D. Bhattacharya, U. N Dhur & Sons Private Ltd	6	Data analysis

# **Recommended Text Books:**

- 1. Kothari, C.R.: Research Methodology Methods and Techniques, New AgeInternational Ltd.
- 2. Managerial Statistics S. Roychowhury and D. Bhattacharya, U. N Dhur & Sons Private Ltd.
- 3. Inferential Statistics—S. Roychowhury and D. Bhattacharya, U. N Dhur & Sons Private Ltd.

Submitted by: Dr. Bidushi Jana & Dr. Debarati Ghosh

Subject Name: Management Information System Lecture Hours: 48

Subject Code: BBABB383 Credit: 4

## **Relevant Links:**

**BBABB383 Study Materials.pdf** 

https://www.coursera.org/specializations/information-systems

#### **COURSE OBJECTIVES:**

- 1. To describe the role of information technology and decision support systems in business and record the current issues with those of the firm to solve business problems.
- 2. To introduce the fundamental principles of computer-based information systems analysis and design and develop an understanding of the principles and techniques used.
- 3. To enable students understand the various knowledge representation methods and different expert system structures as strategic weapons to counter the threats to business and make business more competitive.
- 4. To enable the students to use information to assess the impact of the Internet and Internet

Technology on electronic commerce and electronic business and understand the specific threats and vulnerabilities of computer systems.

#### **COURSE OUTCOMES:**

CO1: The students will be able to relate the basic concepts and technologies used in the field of management information systems.

CO2: The students will be able to compare the processes of developing and implementing information systems.

CO3: The students will be able to examine the role of the ethical, social, and security issues of information systems.

CO4: The students will be able to investigate and translate the role of information systems in organizations, the strategic management processes, with the implications for the management

Module Top number	Sub- topi cs	Text book as per syllabus	Mapping with Industry and International Academia	Lecture Hours	Corresponding Assignment
Introduction to Mana geme nt Syste m	<ul> <li>Components of Information System.</li> <li>Classification of MIS</li> <li>Types of Information System</li> <li>IS model</li> <li>Information System for operational and management control</li> <li>Information System framework</li> <li>IS Governance</li> <li>Role, Impact and Importance of MIS</li> <li>Characteristics of MIS</li> <li>Objective of MIS</li> <li>Elements of MIS</li> <li>Elements of MIS</li> <li>Advantage and Disadvantage of MIS</li> <li>Decision making</li> <li>MIS in functional Areas</li> <li>MIS vs Data Processing</li> <li>Nolan's Stage Hypothesis</li> <li>Model of MIS</li> <li>Structure of MIS</li> </ul>	• C.S.V. Murth y: Manag ement Inform ation System s, Himala ya Publis hing House.	International Academia: https://ocw.mit.ed u/courses/res-str- 002-data- management- spring-2016/  Industry Mapping: Information system for operational and management control, IS Governance, Decision making	10	module 1 case study 1.pdf

2	Comput er System and Tele commu nication System	<ul> <li>Computer hardware and software</li> <li>Computer Languages</li> <li>Internet, Intranet and Extranet</li> <li>Online Shopping and Purchasing</li> <li>Mobile phone computing</li> </ul>	• C.S. V. Murt hy: Man age ment Infor mati on Syst ems, Him alay a Publ ishin g Hou se.	International Standards https://ocw.mit.ed u/courses/6-826- principles-of- computer- systems-spring- 2002/  Industry Mapping: learning Computer Languages, Internet, Intranet and Extranet.	10	Case Stud y  module 2 case study 2.pdf
3	Data, Inform ation and databas e manage ment	<ul> <li>Data, Information and processing</li> <li>The use of data</li> <li>Information management as Control</li> <li>Sources of Information</li> <li>Various functions of management</li> <li>Five components of Information System</li> <li>Hierarchy of Management activity</li> <li>Information System and</li> </ul>	• C.S. V. Murt hy: Man age ment Infor mati on Syst ems,	International Standards:  https://ocw.mit.e du/courses/6- 830-database- systems-fall- 2010/  https://ocw.mit.e du/courses/1- 264j-database- internet-and- systems-	10	Case Study  module 3 case study 3.pdf

		Decision making  Relationship between Data, Information and control  Components, characteristics, Objectives, Use of DBMS  Normalisation  DDL, DML  DFD  Relational data Model	Him alay a Publ ishin g Hou se.	integration- technologies- fall- 2013/pages/lectu re-notes- exercises/  Industry Mapping: Information management as Control, Various functions of management Use of DBMS, Relational data Model		
4	Sustainabl e Business Enterprise s, System Analysis Developm ent, Transactio n processing System	<ul> <li>Meaning and definition of System.</li> <li>Systems Classification</li> <li>Role of System analyst</li> <li>SSADM tools</li> <li>System Development models</li> <li>Systems management</li> <li>System Flow Charts</li> <li>SSADM tools</li> <li>Transaction Processing System</li> <li>Decision Support System</li> </ul>	• C.S.V. Murthy: Manage ment Informat ion Systems , Himalay a Publishi ng House.	International Standards: https://ocw.mit.e du/courses/15- 992-s-lab- laboratory-for- sustainable- business-spring- 2008/  Industry Mapping: • SSADM tools • Transaction Processing System	10	Case Study  module 4 case study 4.pdf

5	Information  System for Business operation, Enterprise Resource Planning	<ul> <li>Accounting System</li> <li>Financial Information System</li> <li>Marketing Information System</li> <li>Production Information System</li> <li>Human Resource Management Information System</li> <li>Introduction to ERP Systems</li> <li>Client Server Architecture for ERP</li> <li>ERP products and market Opportunities</li> <li>BPR and ERP Comparison Challenges of ERP</li> </ul>	V. Murt hy: Man age ment Infor mati on Syst ems, Him alay	International Standards: https://ocw.mit. edu/courses/15- 598-it-and- business- transformation- spring-2003/  • Industry Mapping: Introduction to ERP Systems • Client Server Architecture for ERP • ERP products and market Opportunities	8	Case Study  module 5 case study 5.pdf
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# Text Book:

• C.S.V. Murthy: Management Information Systems, Himalaya Publishing House.