The students of BBA 3<sup>rd</sup> year are hereby notified that in order to successfully complete the paper BBA-681 the following measures have to be followed by the students within the time stipulated to them:

- 1. The students pursue the project work in a group of 5 students. Active participation of all group members is mandatory. Non-performing group members will be treated accordingly.
- 2. Respective faculty members will be allotted to the students as supervisors on the basis of their percentage of attendance in the 5th semester. If any student fails to secure the required percentage of attendance then no supervisor will be allotted to that student. In that case the said student will complete the project on their own with a complete **different topic** (not similar to the group project title).
- 3. Supervisor instructions will be final and abiding to the students.
- 4. The project will be based on the functional management areas. However, inter-disciplinary area can also be explored. The decision will be taken by the respective supervisor.
- 5. Any group member, failing to follow the dates of meeting prescribed by the supervisor for consecutive two occasions may be treated as negligent and may be treated accordingly.
- 6. Students must wear proper college uniform along with tie while coming to the college on project day, else they will not be allowed to the college premises.

Pr. Rabin Mazumder 02101/2023

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