

### **RULES & REGULATIONS OF EXAMINATION**

1. The student may be allowed to appear in the examination if:
  - i) She/ he has formally registered in the course/ project/ lab/ thesis.
  - ii) She/ he fulfills the minimum requirement of the attendance, residence, and any other relevant requirement(s).
  - iii) A student whose attendance is less than 75%, whatever may be the reason for shortfall, will not be permitted to appear in the End Semester Examination except any special consideration by appropriate authority.
2. The internal calculation of individual students will be based on four continuous assessments (CA marks) submitted by the college to the university.
3. The evaluation of the UG students in a course will be a continuous process and shall be based on their performance in end semester written examination, two mid semester written examination and four assessments in the form of quizzes/ short test/ assignments/ seminars/ course projects.
4. Large deviation from recommended mode of evaluation as mentioned in section 2 above, needs prior approval from the Dean Academic.
5. Makeup for any absence from mid semester/ test/ quizzes will be at the discretion of the Instructor. Instructor needs to be convinced that the reasons for absence are genuine.
6. The schedule for the mid-semester examinations, end-semester examination and make-up examination (if any) is prepared and announced by Academic office in accordance with Academic Calendar.
7. A student will be declared to have passed in an examination without any supplementary if he/she scores 40% or more marks in each of the theory examination papers of the semester.
8. A student can clear a supplementary paper of an examination along with next year's regular examination/s of the paper/s concerned. A student cannot obtain degree until all his/her supplementary papers (including theory and practical) in his/her entire course are cleared.
9. Promotion/failure to be promoted to the next year will be decided at the end of an even semester. A student will be eligible for promotion to the next year of study, in an even semester, if he/she carries supplementary in not more than 4 papers (including both theory and practical), during his/her entire course of study till that even semester.
10. Examination of a student will be cancelled by Controller of Examination if he/she is accused of practicing any unfair means in any type of examination and he/she may be asked to appear before disciplinary committee on a specified date and time.